

*“A strong voice regionally and nationally through leadership and advocacy.”*



DATE: June 1, 2008  
TO: Head Start Association Presidents  
State Head Start Association Directors  
Region IX Head Start Agencies Directors  
FROM: RHSA Scholarship Committee  
RE: NHSA Scholarship and Award Application Process  
Regional Association Scholarship Award Process

One of the benefits of membership in the Region IX Head Start Association (RHSA) and the National Head Start Associations (NHSA) is the opportunity to participate in their scholarships and award program. The purpose of this letter is to identify the role of the State Associations in the NHSA scholarship applicant selection process; alert you to the application submittal due date, **September 30<sup>th</sup>**; and, request your assistance in encouraging your eligible membership to apply for these scholarships and awards.

1. **NHSA Scholarships and Awards.** NHSA mails to all its program members, a copy of their Awards and Scholarships booklet, which details their application process. Please refer to the booklet for specific details about each scholarship and award. To be considered eligible for selection as RHSA, NHSA scholarship and/or award candidate by the RHSA Scholarship Committee, applicants must:
  - Submit a complete NHSA application to their State Association;
  - Be your State Association's **selected and approved** NHSA candidate, verified by a Letter of Confirmation on your State Association letterhead; and,
  - Be from an agency that is a member of NHSA and RHSA.
  - a. Each State Association must submit the candidate's complete application, including your Letter of Confirmation, which indicates they are your State Association's recommended candidates, to the Region IX Scholarship Awards Committee postmarked by **September 30<sup>th</sup>**. Applicants that don't meet the submittal criteria will not be considered. This information should be mailed to the attention of:

**RHSA SCHOLARSHIP COMMITTEE**  
4305 UNIVERSITY AVENUE, STE-400  
SAN DIEGO, CA 92105

- b. Each State Association may select and submit **no more than one (1) application for each NHSA scholarship or award.** RHSA's Scholarship Committee will select from the pool of candidates submitted from all State Associations, the Region IX NHSA Scholarship and Award candidate(s) and submit to NHSA.
  - c. **Each State Association is responsible for notifying their membership of the date the NHSA Scholarship and Award applications are due to your State Association contact.** Be sure to allow enough time to meet the RHSA's September 30<sup>th</sup> deadline! To assist your State Association in processing the NHSA applications, I can provide a current list of RHSA Affiliate (NHSA/RHSA) members to your State Association contact. Please let me know 45 days before the date that your Association will need this information.
  - d. Specific questions about NHSA's scholarships or awards, or requests for NHSA applications and application instructions should be addressed to the NHSA office, (703) 739-0875. NHSA scholarships and awards forms are available at their web site, [www.nhsa.org](http://www.nhsa.org).
2. **RHSA Scholarship Awards.** All RHSA members have been mailed an RHSA Scholarship application, which details RHSA's three (3) Scholarship Awards, the application process, and the **September 30<sup>th</sup>** due date. Your State Association **does not** screen, recommend, select or approve the RHSA Scholarship applicants. **RHSA Scholarship applications are mailed by the applicant directly to the RHSA Scholarship Committee at the address indicated above.**
  - a. The RHSA Scholarship Committee will review and evaluate all eligible applications. Successful candidates will be announced at RHSA's Board Summit in October and notified in writing by November 30<sup>th</sup>.
  - b. Questions about the processing of RHSA's Scholarship applications should be addressed to Deidad Covarrubias at (619) 228-2855 or email me at [info@9hsa.org](mailto:info@9hsa.org)

We hope you will encourage your constituents to participate in this program. RHSA is proud to offer this opportunity to support higher education for members of our Head Start family.

Serving Head Start and Early Head Start throughout the Southwest and Outer Pacific

# RHSA SCHOLARSHIP AWARDS

The Regional Head Start Association (RHSA) is pleased to announce this year’s RHSA Scholarship Awards. RHSA offers three (3) Scholarships, one each in commemoration of Al Orozco, Torcey Wiley and Ron Bernard, three people who supported Head Start’s efforts and were committed to its goals. Each Scholarship is for \$1,000 and dedicated to a specific applicant audience.

- **Al Orozco Memorial Scholarship** is offered to present or former Head Start parents who will be or are presently attending college or an accredited vocational or technical school.
- **Torcey Wiley Memorial Scholarship** is offered to current Head Start employees who will be or are presently attending college or an accredited vocational or technical school.
- **Ron Bernard Memorial Scholarship** is offered to high school seniors who graduated from a Region IX Head Start program who will be attending college or an accredited vocational or technical school.

Parents and staff applying for a scholarship must be from agencies that are current members of RHSA. Non-member applications will not be considered. RHSA’s Scholarship recipients will be announced at our Annual Regional Training Conference in October. Scholarship Awards are disbursed directly to the educational institution and can only be used for tuition and books.

## APPLICATION

Only complete scholarship applications, postmarked by September 30<sup>th</sup>, will be considered for selection. A complete application includes the following information and attachments. Please use this list to double-check the completeness of your application.

APPLICATION COVERSHEET

Application is typed and all questions have been answered.....

ATTACHMENTS

Statement of Personal Goals.....

Statement of Head Start and Community Involvement.....

High School or College transcripts.....

Four (4) Letters of Recommendation.....

*(See specific requirements for each scholarship on scholarship application coversheet #5)*.....

SUBMITTAL

A separate application is being submitted for each scholarship you are applying for.....

All attachments are paper clipped to coversheet in the order listed above - DO NOT bind application ....

Application is postmarked by September 30<sup>th</sup>, 2008.....

Application must be mailed to:

RHSA Scholarship Committee  
4305 University Avenue, Ste-400  
San Diego, CA 92105

## SELECTION CRITERIA

Scholarship applications will be rated on the following:

Selection Criteria	Maximum Points
High School/College Grades.....	20 points
Personal Goal Statement .....	25 points
Need for Scholarship.....	15 points
Statement of Head Start and Community Involvement.....	25 points
Letters of Recommendation.....	15 points



# RHSA SCHOLARSHIP APPLICATION COVERSHEET

## 1. APPLICANT INFORMATION

Name: \_\_\_\_\_ SSN \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Head Start Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Years Enrolled \_\_\_\_\_ to \_\_\_\_\_ or Years Employed \_\_\_\_\_ to \_\_\_\_\_

If Employed, Position \_\_\_\_\_

High \_\_\_\_\_ Scholl  
Attending/Attended: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Grade Point Average: (Attach Transcripts) \_\_\_\_\_

College Attending or Anticipate  
Attending: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Grade Point Average: (Attach Transcripts) \_\_\_\_\_

Major: \_\_\_\_\_

Have you applied for, or are you currently receiving any monetary assistance for tuition or books? Yes No  
If yes, Identify: \_\_\_\_\_

2. SCHOLARSHIP - Indicate the Scholarship for which you are applying.  
Each application must be submitted separately.

- Al Orozco Memorial Scholarship** - available to current or former Head Start parents
- Torcey Wiley Memorial Scholarship** - available to current Head Start employees
- Ron Bernard Memorial Scholarship** - available to high school seniors that were Head Start graduates

3. STATEMENT OF PERSONAL GOALS - describe in 300 words or less your educational and career objectives, need for the scholarship and how the RHSA's Scholarship will assist you in meeting these goals.

4. STATEMENT OF HEAD START PARTICIPATION AND COMMUNITY INVOLVEMENT - describe in 150 words or less your participation in and commitment to Head Start and the extracurricular or community activities in which you are involved.

5. LETTERS OF RECOMMENDATION -  
*For the Al Orozco and Torcey Wiley Scholarship* - four (4) letters of recommendation of which one (1) must be from your Head Start Grantee or Delegate Agency Director; one (1) from another Head Start staff member.  
*For the Ron Bernard Scholarship* - four (4) letters of recommendation of which one (1) must be from your high school counselor; two (2) must be from other teachers at your high school.

6. REGION IX HEAD START ASSOCIATION MEMBERSHIP - applicants must be from a Head Start agency that is a current member of the RHSA. Membership status will be verified; non-member applications will not be considered.

7. APPLICATION SUBMITTAL FORMAT AND PROCEDURES  
Application must be typed. Double check for application completeness - use the checklist on the instruction sheet. Application must be postmarked no later than September 31<sup>st</sup>.

Application must be mailed to: RHSA Scholarship Committee  
4305 University Avenue, Ste-400  
San Diego, CA 92105